



Smiles Montessori Newhall Application Form

Private and Confidential				
Applications are invited from all candidates				
Position applied for:				
Full name and Title:				
Address:				
Postcode:				
Telephone number:				
Email address:				
Where did you hear about this vacancy?				
Education				
Establishment name	From	To	Qualifications awarded	Grade result
Please give details of relevant courses you have attended (including dates of attendance)				
Work History				
Please list your present or most recent employer first				
Name and Address of	From	To	Job title and details of	Reason for leaving (If

employer			duties	Applicable)

Further information

Please indicate your reasons for applying for the post. You are also invited to give here any additional information which you wish to have taken into account in support of your application, and to list hobbies, spare time activities, interest, memberships of voluntary organisations etc:

References

Please give names, addresses and telephone numbers of two referees, one of which should be your present/most recent employer. Please state in what capacity you know the referees. References will be taken up after you have accepted and offer of employment, unless you indicate that we can approach your preferred referees prior to this

Reference 1:

Reference 2:

Name:	Name:
Address:	Address:
Telephone number	Telephone number
Email address:	Email address:
Can we approach this referee prior to job offer?	Can we approach this referee prior to job offer?
Yes	No
Yes	No
Declaration	
<p>1. I declare that I have not been convicted of any criminal offence, received cautions or written warnings spent or otherwise. (The post is exempt from the provisions of the Rehabilitation of offenders Act). Please note all job offers will be subject to an enhanced DBS check.</p> <p>2. I confirm that I am eligible to work in the UK</p> <p>3. Staff suitability Declaration</p> <p>Please answer the questions and sign the declaration below to demonstrate that you are safe to work with children. If there are any aspects of the declaration that you are not able to meet, you should disclose this immediately to the manager.</p>	
Please circle Yes or No against each question	
Have you been cautioned, subject to court order, bound over, received a reprimand or warning or found guilty of committing any offence since the date of your most recent enhanced DBS/PVG disclosure?	Yes No
Have you been cautioned, subject to a court order, bound over, received a reprimand or warning or found guilty of committing any offence either before or during your employment at this setting?	Yes No
Have you lived or worked abroad?	Yes No
Are you disqualified for caring for children (to include):	Yes No
• Have you committed any offences against a child?	Yes No
• Have you committed any offences against an adult (e.g. rape, murder, indecent assault, actual bodily harm etc.)?	Yes No
• Have you been barred from working with children (DBS/PVG)?	Yes No
• Have your own children been taken into care?	Yes No
• Have/are your own children the subject of a child protection order?	Yes No
• Has your name been placed on the DBS/PVG barring list?	Yes No
Do you have any medical conditions that could affect your ability to care for children?	Yes No
Do you have any special requirements to enable you to attend an	Yes No

interview?		
Are you taking any medication on a regular basis or any other substances?	Yes	No
Do you have any relationships with any children in the setting?	Yes	No
If you have answered YES to any of the questions, please provide further information below:		
<p>If appointed:</p> <ul style="list-style-type: none"> • I understand my responsibility to safeguard children and am aware that I must notify my manager of anything that may affect my suitability. • I will ensure I notify my employer of any convictions, cautions, court order, reprimands or warnings I may receive. • I am aware that if I am taking medication on a regular basis I must notify my employer, and must keep the medication in a safe place, out of reach of the children. • I will ensure I notify my manager if I experience any health concerns which could impact upon my ability to work with children • I give permission for you to contact any previous settings, local authority staff, the police, the DBS/PVG, or any medical professionals to share information about my suitability to care for children. 		
I declare that the information given on this form is correct and understand that on appointment any misleading statements or deliberate omissions will be regarded as grounds for disciplinary action or dismissal.		
Signature:	Date:	
For Personnel/Shortlisting use only		
Shortlist/decline with reason		
Date of interview:		
Interviewers:		